MION DISTRICT ASSEMBLY
ANNUAL ACTION PLAN FOR 2022

S/NO.	MDA Programmes and sub programmes	Activities	Location	Output/impact indicators	Quarterly Time schedule				Indicative budget	Source of Funding	Implementing agencies	
					1	2	3	4			Lead	Collab.
Adopted MDAs Goal: Build a Prosperous Society												
1	Finance and revenue mobilization	payment of commission on IGF mobilized	Sang	Refresher training organized		x	x	x	4,000.00	IGF	DFO	MDA
2	Finance and revenue mobilisation	Organize 2No. revenue stakeholder consultation on fee fixing resolution	Sang	Stakeholder consultation on fee fixing organized	x	x	x		6,000.00	DACF	DFO	MDA
3	Finance and revenue mobilisation	Organize Revenue performance review meeting	Sang	Revenue performance review organized		X			25,000.00	DACF	DFO	MDA
4	Finance and revenue mobilisation	Prepare and submit monthly financial returns	Sang	Prepared and submitted	x	x	x	x	15,000.00	DACF	DFO	MDA

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	LOCAL ECONOMIC DEVELOPMENT (LED) ACTIVITIES											
5	Economic development	Organize training on Poultry and guinea fowl production	Zapklasi, Nalogni,DC Kura, Bachabordo	Training organized	X			X	10000	GPSNP	BAC	MDA
6	Economic development	Train women groups in shea butter processing and packaging	Sang	Business forums organized			X	X	2000	REP	BAC	MDA
7	Economic development	Support shea butter producers with start-up kits	Jimle	Support given		x	x	x	20000	GPSNP	BAC	MDA
8	Economic development	Training of VSLA groups in fund management	Sang	Training organized		x	x		2,500.00	DP	BAC	DPCU
	AGRICULTURE DEVELOPMENT											
9	Economic development	Monitoring of Implementation of Interventions	Districtwide	Training organized		x	x		85,000.00	MAG	DAD	

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10	Economic development	Planning, Budgeting and reporting	Sang	Reports prepared	x	x	x		14,000.00	MAG	DAD	
11	Economic development	Capacity building for Professional, Technical and Administrative Staff	Sang	Skills developed			x		39,620.00	MAG	DAD	
12	Economic development	Conduct OFSP and soybean food demonstration on dietary diversification and nutrient fortification.	District wide	Training conducted			x		30,000.00	MAG	DAD	MOFA
13	Economic development	Support to planting for food and jobs	District wide	Project sustained	x	x	x		5,360.00	DACF	MOFA	MMDA
14	Economic development	Formation of Associations (FBOs)	District Wide	Crop productions support	x		x		53,066.00	MAG	MOFA	MMDA

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15	Economic development	Conduct a TOT Training for 25 staff on Climate SMART/Climate resilient Agricultural practices/CA by the end of Dec., 2022	District wide	Knowledge acquired		x	x	x	34,136.00	MAG	DAD	MMDA
16	Economic development	Establish and Strengthen 100no.Farmer Based Organizations [FBOs]	Districtwide	Farmer based organizations strengthened			X	x	2,800.00	MAG	DAD	MDA
17	Economic development	Farm and House Visits organized to train farmers in 40no communities	Districtwide	Visits made	x	x	x	x	15,800.00	DACF	DAD	

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18	Economic development	Conduct monitoring and supervisory visits to backstop the activities of AEAs at the operational area level by 8 DAOs/DDOs by December 2022	District wide	Monitoring conducted		x	x	x	27,107.00	MAG	DAD	MMDA
19	Economic development	Scale up planting for export and rural development(PERD)	District wide	PERD activities scaled up		x	x	x	100,000.00	DACF	MOFA	MMDA
20	Economic development	Organize farmer's day celebration.	sang	Farmers day celebration held				X	60,000.00	DACF	DAD	MMDA
	CLIMATE CHANGE ACTIVITIES											
21	Economic development	Maintenance of the rehabilitated degraded lands using cashew trees	Sang	Trees planted				x	2,000.00	DACF	DAD	MDA
22	Economic development	Support tree planting by Distributing of cashew seedlings to farmers	District wide	Cashew trees distributed				x	4,200.00	IGF	DAD	DMPU

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23	Economic development	Organize activities to curb illegal logging	District wide	Illegal logging curbed	x	x	x	X	7,000.00	IGF	DISEC	DPCU
24	Economic development	Reduce the effects of climate change by organizing tree planting activities	District wide	Activates carried out	X	X	X	X	6,000.00	IGF	DAD	DEVELOPMENT PARTNERS
	INFRASTRUCTURE AND HUMAN SETTLEMNT MMDA adopted goal Safeguard the Natural Environment and Ensure Resilient Built Environment											
25	Infrastructure delivery	Rehabilitation of DCE's Official Residence	Sang	Improve local governance			x	X	280,000.00	DACF	DWD	DPCU
26	Infrastructure delivery	Extension of Electricity Zakpalsi CHPS	Sang	Promote access to health			x	X	105,000.00	DDF	DWD	
27	Infrastructure delivery	Rehabilitation of Assembly Hall, DEHO and CDSWD office	Sang	Improve local governance			x	X	130,000.00	DACF	DWD	
28	Infrastructure delivery	Support to community initiated [self-help]projects	Sang	Improve commitment				x	34,193	IGF	DWD	GHS

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29	Infrastructure delivery	Redevelopment, mechanization of 2No. Borehole and external works	Sang	Improve WASH		X			34,193.75	DACF	DWD	GES
30	Infrastructure delivery	Carry out regular site visits, meetings and supervision	District wide	Improve infrastructure			x	x	10,534.05	DDF	VRA	DA
31	Infrastructure delivery	Organize sensitization programmes on the importance of spatial planning	Sang	Improve infrastructure			x	x	84.000.00	DACF	DWD	
32	Infrastructure delivery	Carry out inventory of feeder roads in the district	District wide	Improve infrastructure		x	X		89,000.00	DP	DWD	
33	Infrastructure delivery	Acquire and install street signage and property plates	Sang	Improve infrastructure				x	20,746.00	IGF	DWD	MDA
34	Infrastructure delivery	Organize quarterly statutory Planning committee meetings to approve application	Sang	Applications approved	x	x	x	x	10,000.00	DACF	PPD	DPCU
35	Infrastructure delivery	Organize quarterly SAT meeting	Sang	Meetings sat		X	X	X	5,260.00	IGF	PPD	DWD

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	EDUCATION											
36	Social services delivery	Construction of 1No. 3-Unit classroom block with girls changing rooms and ancillary facilities	Yawando	Increase access to education			x	x	150,000.00	DACF	DWD	GES
37	Social services delivery	Rehabilitation of 1 No. 3unit classroom block with girls changing room and ancillary	Bofoyili	Increase access to education		x	x		50,200.00	DACF	DWD	GES
38	Social services delivery	Construct 1No.2-unit classroom block with girls changing room and ancillaries (KG)	Kulinkpegu	Increase access to education			x	x	200,000.00	DACF	DWD	GES
39	Social services delivery	Reroofing of Puriya school	Puriya	Increase access to education	X	X			81,500.00	DACF	MDA	GES
40	Social services delivery	Support to sports and culture	Sang	Promote education	X	X			18,700.00	DACF	MDA	MDA

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41	Social services delivery	Procure Dual Desks for basic schools	Sang	Improve teaching and learning			X	X	300,000.00	DDF	MDA	GES
42	Social services delivery	MP'S support to students	District wide	Support given				X	45,000.00	DACF-MP	MDA	GES
43	Social services delivery	DA support to brilliant but Needy student	Sang	Promote education		x	x	x	7,000.00	DACF	MDA	GES
44	Social services delivery	Organize DEOC meetings	Sang	Enhance teaching and learning			x		200,000.00	DDF	MDA	GES
45	Social services delivery	Organize Independence day celebration	Sang	Celebrated		X			40,000.00	DACF	MDA	GES
46	Social services delivery	Organize my first day at school in all schools to motivate new entrants to develop interest in education	Districtwide	New entrants motivated				X	7000.00	DACF/IGF	MDA	GES
	HEALTH DELIVERY											
47	Social services delivery	Construct and furnish 1No. CHPS compound	Dombini	promote health delivery		x	x	x	150,000.00	DDF	GHS	MDA

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					1	2	3	4			Lead	Collab.
48	Social services delivery	Furnishing of 3No. CHPS compound	Zapkalsi, Manyini, Chegu	promote health delivery			x	x	22,000.00	DACF	DA	GHS
49	Social services delivery	Organize health committee meetings to strengthen service delivery at all levels	Sang	Meeting organized		x	x	x	2,100	IGF	GHS	MDA
50	Services delivery	Implement Health related Activities to support nutrition under RING	Sang	ITN Procured		x			2,00.00	USAID	GHS	
51	Services delivery	Continue to contain COVID- 19 in the District	Sang	Awareness created			X		2,400.00	fund	GHS	MDA
52	Services delivery	Organize Multi-stakeholder half year nutrition review meeting at the five sub- districts of the district	Sang		x	x	x	x	26,000.00	USAID	GEA	MDA

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53	Services delivery	Implement activities to scale up interventions for diseases of public health importance (HIV/AIDS, Malaria, Tuberculosis, Ebola and other endemic diseases	Sang	Create awareness	x	x	x	x	25,000.00	DACF	GHS	MDA
	ENVIRONMENTAL HEALTH AND SANITATION											
54	Services delivery	Conduct sustainable monitoring visit to 146 ODF communities in the district	Districtwide	Monitoring conducted		x	X	x	65,700.00	DP	EHSU	MDA
55	Services delivery	Dislodgement of public toilets in the district	Sang, Sambu, Kpabia	Improve sanitation		x	X	x	34,500.00	DP	EHSU	MDA
56	Services delivery	Identify, register and sensitize food vendors and school feeding caterers in the district	Sang	Food venders registered		x	x	x	42,000.00	DP	EHSU	MDA
57	Services delivery	Monitoring of final disposal sites	Sang	Site monitored			x	x	42,000.00	IGF	EHSU	MDA

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58	Services delivery	Sensitization of 173 communities on District Sanitation Fund	Sang	Improve hygiene		X	X		3,000.00	DACF	EHSU	MDA
59	Services delivery	Conduct medical screening to all food vendors in the District	Sang	Food venders screened				x	24,800.00	IGF	EHSU	DPCU
60	Services delivery	Conduct monitoring of the activities of food vendors and school feeding caterers	Districtwide	Improve food hygiene			x	x	21,000.00	DACF	EHSU	DPCU
61	Services delivery	Evacuation of refuse heaps in the district	Sang, Sambu, Jimle	Improve sanitation			x	x	34,000.00	DACF	EHSU	DPCU
62	Services delivery	Monitoring of fumigation exercise of public toilets, gutters, health facilities, markets and container sites in the district	District wide	Improve sanitation			x	x	12,000.00	DACF	EHSU	GHS
63	Services delivery	Organize Hand washing with soap or ash in 146no ODF communities in the District	District wide	Improve sanitation			x	x	14,500.00			

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64	Services delivery	Conduct clean up exercise in major towns and public places	Sang, Sambu, Jimle, Kpabia	Improve sanitation	x	x	x	x	14,000.00	DP	EHSU	DPCU
	VULNERABLE AND EXCLUDED											
65	Services delivery	Update of persons with Disability Album	Sang	Album updated		x	x	x	15,500.00	DACF-PWD	SWCD	DPCU
66	Services delivery	Community outreach in 20 communities on issues of teenage pregnancy, child marriage, child trafficking and child neglect.	District wide	Sensitization carried out			x	x	7,800.00	DACF	SWCD	DPCU
67	Services delivery	Support PWD to renew their NHIS cards	District wide	Sensitization carried out			X	X	7,427.00	GOG	SWCD	DPCU
68	Services delivery	Economic empowerment, health and educational support to PWD	District wide	Activities organized	X	X	X	X	4,800.00	GOG	SWCD	

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69	Services delivery	Monitor and sensitize LEAP beneficiaries during LEAP payment	District wide	Monitored		x	x	x	1,230.00	GOG	SWCD	DPCU
70	Services delivery	Collaborate with BAC to monitor the progress of women groups in shea butter processing	Sang	Good living				x	8,000.00	DACF	SWCD	DPCU
71	Services delivery	Sensitization and formation of child protection committees	Sang	Sensitization conducted			x	x	9,320.00	DACF	SWCD	DPCU
72	Services delivery	Sensitize 10 communities on mental health	Sang	Improve service delivery			x		1,250.00	DACF	SWCD	DPCU
73	Services delivery	Sexual and gender based violence sensitization in 3 communities	Sang, Jimle, Tijo	Improve living condition for PWD			x	x	4.600.00	DA/ UNICEF	GDO	DPCU
74	Services delivery	Sensitize and engage 10 communities on domestic violence	Districtwide	Activities of NGO's monitored		x	x	x	1,500.00	DACF	GDO	DPCU
DISASTER PREVENTION AND MANAGEMENT												

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					1	2	3	4			Lead	Collab.
75	Services delivery	Sensitize disaster prone communities on prevention and early warning signs of disasters	Districtwide	Awareness created	x				2,500.00	DACF	NADMO	DA
76	Services delivery	Procure relief items for disaster Victims mitigation	Sang	Provide relieve for victims		X			24,000.00	DACF	NADMO	DA
	TRANSPARENT AND ACCOUNTABLE GOVERNANCE											
77	Management and administration	Preparation of action plan and composite budget	Sang	Improve consensus building at the local level				X	10,000.00	DACF	DPCU	
78	Management and Administration	Organize at least 3no. general assembly and sub- committee meetings	Sang	Improve consensus building at the local level		x		x	20,000.00	DACF/IGF	DPCU	
79	Management and Administration	Meetings and conferences	Sang	Improve consensus building at the local level	x	x	x	x	60,000.00	DACF/IGF	MDA	

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80	Management and Administration	Carry out quarterly monitoring of projects and programs	Sang	Improve fiscal expenditure		x	x	x	12,000.00	DACF	DPCU	
81	Management and Administration	Organize quarterly DPCU and budget committee meetings	Sang	To enhance service delivery		x	x	x	12,000.00	IGF/ DACF	DPCU	
82	Management and Administration	Maintain/Service office machines/equipment	Sang	To enhance service delivery		x	x	x	50,000.00	DACF	DWD	
83	Management and Administration	Support RING governance activities	Sang	To enhance service delivery	x	x	x	x	90,000.00	USAID	DPCU	
84	Management and Administration	Repair of official vehicle	Sang	To enhance service delivery		x	x	x	45,000.00	DACF	DWD	
85	Management and Administration	Mid-year and annual performance review	Sang	Improve transparency			x		40,000.00	DACF	DPCU	
86	Management and Administration	Organize PFM Forums	Sang	Improve transparency	x		x		80,000.00	DACF	DPCU	

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87	Management and Administration	Strengthen District sub-structures	Sang	Improve transparency		x	x	xx	15,000.00	DACF/IGF	MDA	
88	Management and Administration	Internal management of the Assembly	Sang	Improve service delivery		x	x	x	52,714.00	IGF/ DACF	DPCU	
89	Management and Administration	Support to traditional authority	Sang	Improve consensus building at the local level		x	x	x	30,000.00	DACF	DPCU	
90	Management and Administration	Educate school children on road safety tips	Sang	Improve road safety				x	150,000.00	DACF	MDA	Ghana Road safety Authority
91	Management and Administration	Procure office stationary/ consumables and equipment	Sang	Improve service delivery		X	X		8,000.00	DACF	DA	
92	Management and Administration	Organize district tender committee meeting	Sang	Improve transparency	X				3,000.00	DACF	DA	

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93	Management and Administration	Organize refresher training on staff performance appraisal	Sang	Improve skills of staff			X		7,500.00	DDF	DA	
94	Management and Administration	Organize a capacity building for Assembly staff on procurement act and contract management	Sang	Improve skills of staff				X	8,000.00	DDF	DA	Consultant
95	Management and Administration	Organize Training on local government protocols	Sang	Improve skills of staff				X	7,200.00	DDF	DA	Consultant
96	Management and Administration	Organize training for Hon. Assembly members on model standing orders	Sang	Improve skills of staff			X		13,000.00	DDF	DA	Consultant
97	Management and Administration	organize training on report writing skills, standardized minute and records management	Sang	Improve skills of staff	X				7,000.00	DDF	DA	Consultant